

October 1, 2026

Parish Kitchen Weekend Team Member

Catholic Charities Diocese of Covington is seeking compassionate, dependable individuals to join our Parish Kitchen team. This position is ideal for someone who enjoys serving others, working alongside dedicated volunteers and staff, and making a meaningful impact in the community.

Weekend schedules are coordinated by a team of staff members and offer flexibility based on availability. Team members typically work an average of 3-6 weekend shifts per month. Some staff members work a regular schedule, while others have varying weekend shifts based on the needs of the team.

Schedule & Compensation

- Saturday and/or Sunday shifts
- 7:00 a.m. – 2:00 p.m.
- Meal service: 11:30 a.m. – 1:30 p.m.

Position Summary

Reporting to the Parish Kitchen Manager, Weekend Staff members oversee daily operations, including meal preparation, volunteer support, guest hospitality, meal service, and facility cleanup. The ideal candidate is dependable, team-oriented, and committed to treating every guest with dignity and respect.

Experience in food service, hospitality, ministry, customer service, or human services is helpful, but not required.

Responsibilities

- Prepare meals and dining areas before service.
- Follow food safety, sanitation, and health department guidelines.
- Assist with meal service during designated hours.
- Support and coordinate volunteers.
- Help maintain a welcoming atmosphere for guests and visitors.
- Monitor kitchen and dining room operations during service.
- Complete end-of-day cleaning and closing procedures.
- Report concerns incidents, or facility needs to management.
- Perform other related duties as assigned.

Qualifications

- Reliable and punctual.
- Strong communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Respectful and compassionate toward individuals from diverse backgrounds.
- Ability to perform the physical tasks associated with food service and cleanup.
- Commitment to providing hospitality in a safe and welcoming environment.

How to Apply-

Please submit your resume and cover letter to:

Shannon Braun  sbraun@covingtoncharities.org

For questions about the position, contact:

Amy Bauer  abauer@covingtoncharities.org

Serve meals. Build community. Make a difference.